

To be completed by the LADWP Customer AND PV Contractor/Installer Form 9/15/01

- Reservations are good for twelve months, until the Solar Incentive program expires (on 8/31/05), or all funds have been reserved and/or expended, whichever comes first.
- A Reservation Confirmation Form will be issued by LADWP if funds are available.
- If the PV system has not been installed and the Incentive payment applied for by the expiration date, the Incentive reservation will expire. Another Reservation Application may be submitted.
- 18 month reservations are allowed for building-integrated systems (BIPV) or systems over 10,000 watts
- LADWP customers who intend to install a solar PV system that is 10kW in size or larger MUST submit a Reservation Request Form AND a copy of the system plan.
- For all others, though, *it is not necessary to reserve an Incentive payment*. An Incentive payment Claim can be made, after the solar PV system is installed and operating, by submitting a Solar Incentive Claim Form, which can be supplied by the contractor or downloaded from LADWP's website: <http://www.greenla.com/solar>.

How to Reserve a Solar Incentive Payment:

1. **COMPLETE and sign the Solar Reservation Request Form**-which is on the reverse of this page (or, Form 1, Side 2). Both the LADWP Customer **and** the PV Contractor/Installer must sign this form. (Keep a copy for your records).
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2. **ATTACH the following documents to the Reservation Request Form:**
 - a. **Copy of a Purchase Order, Letter of Intent, or equivalent**, from the solar contractor/installer, that describes the solar PV system that will be purchased. This document should show the size of the system (Watts), total system price (before the Incentive), and the address where the system will be installed. (Keep original document).
 - b. **Copy of the most recent LADWP bill** that shows electrical service at the location where the solar PV system will be installed.
 - c. **Copy of solar PV system plans** for systems that are 10kW in size or larger
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3. **MAIL or FAX the completed Reservation Request Form** (found on the reverse of this page, or: Form 1, Side 2) **and all of the above documents (items a-b, and c, if required) to:**

Solar Incentive Program
LADWP
111 N. Hope St., Room 1021
Los Angeles, CA 90012
Fax (213) 367-2591

Please note that LADWP Solar Incentive Program Reservations are made in the name of the LADWP Customer, and that this person/entity can change or cancel the LADWP Solar Incentive Program Reservation at any time.

Reservations cannot be made until all the required documents have been submitted.

1. PV Retailer Information	4. Solar PV System Information Form 9/15/01
Name:	PV Module Manufacturer:
Retailer's Taxpayer ID Number:	Module Manufacturer Number:
Address:	Number of modules:
City: State: Zip:	PTC Power Rating/Module: _____ Watts
Business Phone: Fax: () ()	Total system output*: _____ Watts *(number of modules x PTC power rating per module)
2. PV Contractor/Installer (if not same as retailer)	Inverter Manufacturer:
Name:	Inverter Model Number:
License Class & Number:	Peak Inverter Efficiency: _____ %
Address:	5. PV System Cost & Incentive Payments
City: State: Zip:	Cost of system BEFORE LADWP Incentive: \$ _____
Business Phone: Fax: () ()	Subtract any non-LADWP Incentives* - \$ _____ = Total Eligible PV System Cost \$ _____
3. LADWP Customer Name: Street address where PV system will be installed:	Incentive Request for <u>non-locally manufactured PV equipment</u>: \$4.50/Watt x total system output (per Section 4 above); Incentive cannot exceed 85% of system cost before the Incentive \$ _____
City: State: Zip: <u>Telephone</u> Day: () Evening: ()	Incentive Request for <u>locally-manufactured PV equipment (all Siemens equipment)</u>: \$6.00/Watt x total system output (per Section 4 above). Incentive cannot exceed 85% of system cost before the Incentive \$ _____ *Source of non-LADWP Incentive/s:
KiloWatt Hours: The Department will determine the total number of kiloWatt hours used the previous 12 months at address where the PV system will be installed.	Note: LADWP Solar Incentive Program Reservations are made in the name of the LADWP Customer; this person or entity can change or cancel the <u>LADWP Solar Incentive Reservation</u> at any time.
6. Declaration: The undersigned declare under penalty of perjury that: 1) the information provided in this form is true and correct to the best of my knowledge; 2) that the above-described solar PV generating system is intended to offset part or all of the Customer's electrical needs at the site of the installation; 3) that the site of the installation is located within the service territory of the Los Angeles Department of Water & Power; and 4) that the Customer has received a copy of this completed form.	
PV Retailer, Contractor/Installer (circle which)	LADWP Customer
Signature:	Signature:
Print Name:	Print Name:
Date:	Date:
See <u>reverse (Form 1, Side 1)</u> for list of documents that must be submitted with this form. Keep a copy of this form for your records. ii	