

## Self Generation Incentive Program Reservation Request Application Checklist

**Instructions:** Please reference the latest version of the SGIP Program Handbook available for detailed instructions on eligibility and application requirements. ***This checklist must be completed, signed and submitted along with the Reservation Request Application.*** The purpose of this checklist is to assist applicants in the completion of information materials required for review of Reservation Requests and to speed processing of the applications.

To use the checklist, mark the appropriate boxes, in the column for the proposed technology level, to ensure that all required materials have been included. If a hybrid system is proposed, use all of the applicable columns.

Required Materials	Wind Turbines <input type="checkbox"/>	Renewable Fueled Fuel Cells, IC Engines, Gas Turbines & Microturbines <input type="checkbox"/>	Non-Renewable Fueled Fuel Cells <input type="checkbox"/>	Non-Renewable and Waste Gas Fueled IC Engines, Gas Turbines & Microturbines <input type="checkbox"/>
1. Completed Reservation Request Application Checklist	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Completed Reservation Request Application w/ Original Signatures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Proof of Utility Service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Electrical System Sizing Documentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. System Description Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Incentive Calculation Worksheet	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Description of other Funding Sources	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Proof of Adequate Renewable Fuel Resource	N/A	<input type="checkbox"/>	N/A	N/A
9. Minimum Operating Efficiency	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>
• Waste Heat Documentation	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>
• OR, Minimum Electric Efficiency Calculation	N/A	N/A	<input type="checkbox"/>	<input type="checkbox"/>
10. Proof of Power Factor Eligibility	N/A	N/A	N/A	<input type="checkbox"/>
11. Proof of NOx Emissions Qualifications	N/A	N/A	N/A	<input type="checkbox"/>
• Minimum 60% System Efficiency Calculation	N/A	N/A	N/A	<input type="checkbox"/>
• Emissions Credits Calculation (if applicable)	N/A	N/A	N/A	<input type="checkbox"/>



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12. Proof of Adequate Waste Gas Fuel	N/A	N/A	N/A	<input type="checkbox"/> Waste Gas Fuel Only

I am signing on behalf of the:    **Applicant**    **Host Customer**    **System Owner**

Signature: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Company Name \_\_\_\_\_

Date: \_\_\_\_\_